

LACKFORD PARISH COUNCIL

COUNCIL MEETING NO 3

PARISH COUNCILLORS NOTICE OF MEETING

Lackford Parish Councillors are called upon to attend a meeting of the Council that will take place on Monday 9 December 2019 at 7.30pm in Lackford Church

Christine Mason – Parish Clerk

Councillors called to attend

Stan Green (Chairman)

Steve Jones, Harry Lidster

Naomi Palmer, Roland van Wijk

John Cordwell, Andrew Ramsey

Notice also sent to

Rebecca Hopfenspger (County Councillor), Susan Glossop (District Councillor)

Safer Neighbourhood Team

Apologies for absences received

Statutory matters

The Chairman to ascertain that the statutory requirements for holding a meeting have been observed, there is a quorum (minimum of 2 for the APM and 3 for the Council meeting), and to determine if any Councillors wish to declare an interest in any matters on the Agenda.

Apologies for absence not already received

AGENDA

1. To approve the minutes of the Parish Council meeting held on 30 September 2019

1.1 A proposal is required to approve the minutes

Proposal to approve the minutes by

Seconded by

Council members to approve the proposal

If approved the Chairman to sign the minutes of the meeting

1.2 Matters arising from the Minutes not elsewhere on the Agenda

2. The Chairman, if he deems appropriate, will invite registered electors of the Parish attending the meeting, to speak on matters of concern or for information only. (Note the Parish Council cannot make decisions on any matter not on the agenda).

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3. Community Safety

- 3.1 Report from the Safer Neighborhood Team.
- 3.2 Matters relating to community safety.

4. Matters by or for the County & District Councillors

- 4.1 Report from Rebecca Hopfensperger (County Councillor) – see also items 5.1 & 5.3.
- 4.2 Report from Susan Glossop (District Councillor).
- 4.3 Matters for the County & District Councillors not elsewhere on the agenda.

5. Matters previously discussed – for report and/or the Councils further consideration

- 5.1 Road sweeping of surplus stones/noise implications/ new speed signage – an update from Rebecca Hopfensperger.
- 5.2 Cutting the verge to the southern boundary of Old Bury Road adjacent to the steep bank and wooded area, East of Post Office cottages.
- 5.3 Improvement of the safety for pedestrians using the footpath adjacent to Breckland Edge at the bend on the A1101 - an update from Rebecca Hopfensperger.
- 5.4 Suffolk Neighborhood Watch Association (SNWA) – a verbal report to be given by John Coldwell.
- 5.5 Update on parking issues in Holden Road.

6. Matters that have arisen since the previous meeting and not already considered including matters arising from correspondence circulated or forwarded by email

7. Planning – to review applications since the last meeting and any other planning matters

DC/19/220/HH Householder Planning Application – 1 no. single storey outbuilding comprising annexe and storage (following demolition of existing outbuildings) Willow Cottage Bury Road Lackford IP28 6HT.

8. Financial matters

- 8.1 **Payments** – a proposal is required to approve the following payments already made or due

| | |
|---|---------|
| West Suffolk Council – Grass cutting (already paid) | £180.00 |
| Clerks salary 1/09/19 -31/12/19 | £748.10 |
| Clerk expenses – ink cartridges | £38.69 |

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Proposal to approve the payments by

Seconded by

Council members to approve the proposal

8.2 Payment authority for the above - to be signed by the Chairman and another Councillor.

8.3 Budget Report and Balance Sheet – for review by the Council.

8.4 Budget for period April 2020 to March 2021. When approved, it will form the basis for the Precept application.

Proposal to approve the budget as approved by the Council

Seconded by

Council members to approve the proposal

8.5 Application for Precept – shall be completed by the Clerk in accordance with the agreed budget and signed by the Chairman for submission to the District Council within the next seven days.

9. Governance review of:

9.1 Standing Orders as adopted by the Council on 10 December 2018.

9.2 Financial regulations as adopted by the Council on 10 December 2018.

10. Questions from members and registered electors of the Parish attending the meeting on: Matters of concern, for report or for information only by permission of the Chairman. (Note the Parish Council cannot make decisions on any matter not on the agenda)

11. To confirm the date and time of the next and future meetings

The next Parish Council meeting (meeting No 4) was previously proposed as:

Monday 09 March 2020 at 7.30pm in the Church

Proposed dates for future meetings:

Monday 11 May – 2nd Monday in May

Monday 12 October 2020 – 2nd Monday in October

Monday 14 December 2020 – 2nd Monday in December